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## ELECTRONIC COGGINS SUBMISSION AND RETRIEVAL INFORMATION

**Submission Requirements:** To ensure accurate and timely processing of your horse's Coggins test, please provide the following information:

- Horse's barn name, registered/show name (if applicable), breed, age, and date of birth. If the date of birth is unknown, it will be automatically set to January 1st.
- Notify the office if your horse has changed color or has new markings, as updated photos may be required.
- Microchip numbers, FEI numbers, registration numbers, etc. can be submitted. If providing microchip numbers, please inform the office prior to scheduling so we can scan your horse to confirm.
- **Contact Details Confirmation:** Please confirm your contact details including name, address, email address, and phone number.

### Setting Up Your MyVetLink Account:

1. Visit [myvetlink.com](http://myvetlink.com) to set up your account to access your Coggins once completed by the lab. Use the same email address provided to the office.
2. Select "SIGN UP FOR MYVETLINK", then "Create A New Owner Account" and follow the instructions.

### Retrieving Your Completed Electronic Coggins:

1. Visit [myvetlink.com](http://myvetlink.com)
2. Sign in using the email/username originally set up with the account. The office can provide this information if needed.
3. Use the password chosen or click "Forgot Password" to reset it.
4. Click "Certificates" on the left-hand side to view a list of your certificates.
5. Click the desired certificate (EIA for Coggins, CVI for health certificates) to download it automatically.

**Updating Your Email Address:** Contact the office with your new email address and then reach out to Global Vet Link Support at (515) 817-5704.

### Additional Information:

- Check your junk folder for emails from Global Vet Link regarding the completion of your Coggins and upcoming due dates.

Please feel free to contact VLAC-EH at [office@vlac.net](mailto:office@vlac.net) or (802) 893-6800 if you have further questions or concerns regarding coggins submission and retrieval.

**For specific problems with GlovalVet Link please contact GVL customer support at (515) 817-5704**